



MODULE DESCRIPTOR EDIT TIMELINES What can I edit and when?

MODULE TRIMESTERS	Modules commencing in ALL TRIMESTERS	Modules commencing in SPRING & SUMMER	Modules commencing in SUMMER ONLY
EDIT TIMELINES	14 FEB – 06 SEPT 2024	21 NOV 2024 – 03 JAN 2025	22 APR – 06 MAY 2025
LONG TITLE (New modules with <i>Pending</i> status only)	OPEN	OPEN	OPEN
QUICK FACTS (<i>VLE Setup & Mode of Delivery</i>) ADDITIONAL CHARACTERISTICS	OPEN	OPEN	OPEN
CREDIT SPLIT BY TRIMESTER	CLOSES 28 June	OPEN <i>Changes may impact student workload</i>	OPEN <i>Changes may impact student workload</i>
READING LIST	OPEN	OPEN	OPEN
CONTENT / LEARNING OUTCOMES	OPEN	OPEN	OPEN
STUDENT EFFORT HOURS/FTE	FTE Allocation OPEN Student Effort Hours CLOSES 28 June	OPEN <i>Changes may have implications for timetabling</i>	OPEN <i>Changes may have implications for timetabling</i>
REQUIREMENTS/PRIOR LEARNING	CLOSES 15 May	CLOSED	CLOSED
ASSESSMENT, FEEDBACK & REMEDIATION	OPEN	OPEN	OPEN
MODULE PLACES	CLOSES 15 May	CLOSED	CLOSED
MICRO-CREDENTIALS	OPEN	OPEN	OPEN

Use [Modules Missing Data](#) report on InfoHub to ensure all mandatory fields are complete.

- ❑ 2024/25 curriculum information is published on the [Course Search](#) in June.
- ❑ Module changes outside of the above edit timelines can be requested via the [Module Descriptor Change form](#) until 06 Sept or via an [exemption](#) from 09 Sept). Note that exceptions do apply & details of these are outlined on our [Module Exemptions](#) webpage.
- ❑ For assistance, contact your [Curriculum College Liaison](#) or email curriculum@ucd.ie



Useful Guides / Links:

- [Module Descriptor How-to Guide](#)
- [Editing the Module Descriptor](#)
- [School Module Summary Reporting](#)